

iMindMap 8

Mac Shortcut Keys



File Operations	Create a new map	⌘ + N
	Create a new map from template	Shift + ⌘ + N
	Open a map	⌘ + O
	Close current map	⌘ + W
	Save	⌘ + S
	Save As...	Shift + ⌘ + S
	Print	⌘ + P
	Map preferences	⌘ + ,
	Help	⌘ + /
Formatting	Bold	⌘ + B
	Italic	⌘ + I
	Decrease font size	⌘ + Shift + -
	Increase font size	⌘ + Shift + +
	Align to start of branch	⌘ + Shift + [
	Centre	⌘ + Shift + \
	Align to end of branch	⌘ + Shift +]
	Justify	Option + ⌘ + \
	Pin branch	⌘ + Shift + P
	Unpin branch	⌘ + Shift + U
	Toggle pin	Option + Click
	Branch order swapping	Alt + Arrow Key
Basic Operations	Undo	⌘ + Z
	Redo	Shift + ⌘ + Z
	Find	⌘ + F
	Check spelling	⌘ + ;
	Copy	⌘ + C
	Cut	⌘ + X
	Paste	⌘ + V
	Delete	Delete
	Delete branch	⌘ + Delete
	Edit branch text	Ctrl + Space
	Quit application	⌘ + Q
Navigation	Select a branch	Mouse Click
	Select multiple branches	⌘ + Click
	Select all branches	⌘ + A
	Select none	Shift + ⌘ + A
	Select child branches	⌘ + Shift + Right
	Move to neighbouring branch	Arrow keys
	Move to top sibling branch	Home
	Move to bottom sibling	End
Adding Objects	Insert child branch	⌘ + Enter

		Ctrl + Enter Tab
	Insert parent branch	Option + Enter
	Insert sibling branch after	Enter
	Insert child box branch	Shift + ⌘ + Enter Shift + Ctrl + Enter Shift + Tab
	Insert parent box branch	Shift + Option + Enter
	Insert sibling box branch	Shift + Enter
	Insert boundary	⌘ + Shift + B
	Insert floating text	Option + F
	Insert hyperlink	Shift + ⌘ + K
	Insert image	Shift + ⌘ + I
Map Levels & Filtering	Focus on	⌘ + Shift + F
	Focus out	⌘ + Option + F
	Collapse	Option + ⌘ + 0
	Expand branch level	Option + ⌘ + 1 Option + ⌘ + 2 up to... Option + ⌘ + 9
Interface	Show notes	Option + ⌘ + N
	Show outline view	Option + ⌘ + O
	Minimise	⌘ + M
	Show inspector	Option + ⌘ + I
	Show library	Option + ⌘ + L
Views	Zoom inwards	⌘ + = ⌘ + Up
	Zoom outwards	⌘ + - ⌘ + Down
	Zoom to fit map	F5
	Hide application	⌘ + H
	Condense all	Shift + Cmd + C
Presentation View	Screen to white	W
	Screen to black	B